



**REPUBLIC OF MALAWI**

**MINISTRY OF JUSTICE**

**INVITATION FOR BIDS FOR:**

- 1. SUPPLY OF TYRES AND BATTERIES ON FRAMEWORK AGREEMENT**
- 2. PRIVISION OF AIRTRAVEL TICKETS ON FRAMEWORK AGREEMENT**

**Proc. Ref. No. MoJ/IPDC/NCB/2025/26/01- TYRES AND BATTERIES**

**Proc. Ref. No. MoJ /IPDC/NCB/2025/26/02- AIRTRAVEL TICKETS**

**Date of issue: 23<sup>rd</sup> April 2025**

- The Malawi Government acting through Ministry of Justice has budgeted resources for the year 2025/26, to be used in the procurement of Tyres and Batteries and Air travel tickets, and intends to apply part of the proceeds toward payment for contracts under Framework Agreement.
- The Ministry of Justice now invites sealed Bids from eligible Bidders for supply, fitting, wheel alignment/balancing of tyres & supply of batteries and provision of Air travel Tickets as follows:

<b>Lot No.</b>	<b>Description of Goods</b>	<b>Size</b>	<b>Quantity</b>	<b>Site</b>	<b>Framework period</b>
	<b>Tyres and Batteries</b>				
1	Motor vehicle Tyres - Fitting, balancing and alignment.	Various sizes	370	Lilongwe	Twelve months
2	Supply and delivery of Motor vehicle batteries	DN 88	5	Lilongwe	Twelve months
		N 70	50	Lilongwe	
		N 50	20	Lilongwe	
	<b>Air travel Tickets</b>				
	<b>Route direction</b>	<b>Unit Measure</b>	<b>Destination point</b>	<b>Framework period</b>	
1	North and West Africa	Each	North and West Africa countries	Twelve months	
2	Southern and East Africa	Each	Southern and East Africa countries	Twelve months	
3	Europe and eastern Europe	Each	Europe and Eastern Europe countries	Twelve months	

4	Asia and far East countries	Each	Asia and far East countries	Twelve months
5	North America countries	Each	North America countries	Twelve months
6	South America countries	Each	South America countries	Twelve months

3. National Competitive Bidding (NCB) will be conducted in accordance with the National Procurement Law contained in Public Procurement Act 2025.
4. Interested eligible bidders may obtain further information from, and inspect/purchase the Bidding Document at the address given below from Monday to Friday from 7:30 am to 4:30 pm, except public holidays and lunch hour, at the office of:

Procurement Disposal Unit  
Ministry of Justice  
Capital Hill (Second Floor)  
Private Bag 333  
Lilongwe 3

Email: [Andrew.howahowa@justice.gov.mw](mailto:Andrew.howahowa@justice.gov.mw)

5. A complete set of Bidding Document in English may be inspected and obtained by interested bidders at the address in paragraph (4) above upon payment of a non-refundable fee of **Ten Thousand kwacha (MK10,000.00) for each tender document**. Payment will need to be made in the Ministry's Cash Office and the method of payment shall be in form of cash or bank certified cheque.
6. Completed and sealed Bids marked with the Procurement reference number and accompanied by Bid Securing Declaration form must be deposited in the tender box placed at the reception at the address below on or before 10:00 hours (Local Time) on **13<sup>th</sup> May 2025**. **Late Bids shall be rejected**.

The Chairperson  
Internal Procurement and Disposal of Assets Committee (IPDC),  
Ministry of Justice,  
Capital Hill,  
Private Bag 333,  
Lilongwe 3.

7. **Bids will be closed and opened at 10:00 hours local time on 13<sup>th</sup> May 2025**, in the conference room at the address in paragraph (6) above in the presence of bidders or their representatives who may wish to attend.
8. Bids shall remain valid for 150 days after the deadline for bid submission.

**Chairperson**  
**Internal Procurement and Disposal of Assets Committee (IPDC)**  
**(Ministry of Justice)**